

ANCHORAGE ROWING ASSOCIATION
November 18, 2020
Board of Directors Meeting

P	Marietta (Ed) Hall ('21)	A	Piper Yuknis-Jones ('21)	A	Chad Fullmer ('23)
P	Erica Duke ('21) <i>Treasurer</i>	P	Kim Morris ('22) <i>President</i>	P	Robin Phillips ('23)
P	Yvette Gillies ('21)	P	Julie Truskowski ('22) <i>VP/Sec'y</i>		

TOPIC	FINDINGS/CONCLUSIONS/RECOMMENDATIONS	ACTIONS & PERSON RESPONSIBLE
Call to Order/Roll Call	President calls meeting to order at 5:46 PM. Quorum established. Yvette is proxy for Piper.	Guest: None
Approval of Agenda	Motion to approve November Board Meeting agenda.	motioned. Ed Hall seconds. Yvette Gillies Motion carries.
Approval of Prior Minutes	Motion to approve October minutes.	motioned. Via email seconds. Via Email Motion carries.
Executive Committee		
Finance/Treasurer	Erica sent the reports to the Board members. She and Izzy had to go to the bank 3 times, but finally got the signers updated. Payments need to get made to the Kincaid bunker and USRowing. The Sarah Armstrong payment has been made. Next one is due next year. Kim looked closely at the cash flow spreadsheet. We didn't have the season budgeted for. What kind of loss should be taken? \$12,000 in bank – usually have \$30,000. Doing another COVID year may not be possible without outside financial help. Chad suggested a business continuity plan to account for contingencies.	Chad will look into business continuity plan. Rough draft to ad hoc Finance Committee (Kim, Erica, Ed) before retreat.

Coaching Committee	<p>New liaison needed</p> <ul style="list-style-type: none"> • Vanessa and Elisa willing to be members • Need committee chair (possibly Vanessa) and board liaison • Coach Search committee is ad hoc and reports directly to board for timeliness. • Mike Chriss is off committee but willing to advise as needed • With COVID vaccine we may need a 2nd coach • Discussion item: rehire of Steve discussion and process. • Make sure Steve knows that season may be in flux with COVID. Dependent on vaccine, etc. • Coaching contract is being reviewed by attorney • Discussion about coach's welcome packet – Mike Chriss wants more direction in what packet will contain and when it's sent out. Steve also gave ideas about what he'd like to know. • Coach Search sub-committee formation? Reports to Coaching Committee? 	<p>Kim will take up coaching contract offer to Steve.</p> <p>Julie and Ed will work on a quick start coaching welcome packet.</p> <p>Kim will send outline and Steve's exit interview input. Will be ready to present at retreat.</p> <p>Ed will give google drive access to Robin and Chad.</p>
Junior Committee	<p>Erica suggested doing activities during the holiday break. One idea is ice skating. Ed said Anne Blount and John Clark hosted a Sand Lake skating party at the school ice rink.</p>	<p>Erica will organize and ice skating event over the holiday break.</p>
Membership/Communications	<ul style="list-style-type: none"> • Ed reported that the website rewrites went well if people took on the task. • Website calendar rebuild- not sure there's money to rebuild the calendar. Idea is tabled for now. • Ed is still point person for website • Ed would like to take time at retreat to show board all 	<p>Ed will present website training at retreat.</p>

	functions of the website.	
Team Manager	<ul style="list-style-type: none"> • How often should updates go out during the off-season? • Ed brought up that it needs to be a consistent timing of sending it out. • Get info out on multiple platforms • Ed suggested once a month 	Kim will send Shannon a blurb about January update.
Equipment	<ul style="list-style-type: none"> • Wheel for the hitch of the big trailer • Gangway installation – rough date? Contractor? • Heavyweight single purchase (not the year for purchase but it's needed) • Oar sanding is difficult 	Ed will be point person for gangway installation and hitch wheel.
Racing Committee	Maybe we don't need this committee	
Special Events	No report	
Fundraising Committee	<p>Spring fundraiser – Piper is absent but was looking into online fundraisers.</p> <p>Hydroflask grant did not go through but we got branded product that can be used for fundraisers.</p> <p>Other ideas tabled for January retreat</p>	
Communication/Social Media	<ul style="list-style-type: none"> • Chad willing to be board liaison • Work with Shan to get info out in updates or via website • Vanessa is currently updating social media sites 	Chad will work with Vanessa and Shannon to coordinate social media

<p>Old Business</p>	<p>None reported</p>	
<p>New Business</p>	<ul style="list-style-type: none"> • January retreat – January 17th <ul style="list-style-type: none"> ○ Very budget driven ○ Coaching issues ○ Time commitment – Kim concerned with Zoom format being too long. Discussion: breaks are important in long online meetings. Ed suggested 10:00-2:00. Kim suggested 10:00-3:00 with a lunch break. Chad said that he'd heard of a meeting with all participants ordered food delivered from the same restaurant to share together online. ○ Ed will look into Rasmussen grant and ask for donation request from members since they had discounted fees ○ Chad asked Ed for info for his grant application regarding disabled veterans ○ Robin had some questions regarding coaching fees on the spreadsheet and gear ordering from JL. He expressed interest in being on the Merchandise Committee. 	<p>Kim will draft agenda by 2nd week of January and send out.</p> <p>Ed and Kim will put together a budget draft before the retreat.</p> <p>Ed will look into a Rasmussen Grant.</p> <p>Ed will send out a draft of member donation request within 2-3 weeks.</p> <p>Robin said he'd be interested in being on the Merchandise Committee</p>
<p>Adjournment</p>	<p>Motion to adjourn at 7:08 PM</p>	<p>motioned. Yvette Gillies seconds. Ed Hall Motion carries.</p>