

## Refunds/Prorating Guidelines

### **MASTERS MONTHLY DUES:**

Members may request to have their monthly dues shifted from one month to the next if they have not rowed **at all** during the month dues are to be shifted from. The Team Manager may do this without notifying the board.

A member requesting a refund of monthly dues for a portion of the month for any reason will require approval from the Executive Board.

### **MASTERS ANNUAL DUES:**

Annual dues will only be refunded in exceptional circumstances (family emergency, injury, moving out of state). The Executive Board will determine whether a refund will be issued.

Annual dues will not be prorated.

### **JUNIOR TEAM FEES:**

Junior team fees will not be prorated.

### **CLASS REFUNDS:**

If someone has paid for a class and needs to cancel they will be offered a spot in a later class or the class fee will be refunded. The Team Manager may do this without notifying the board.

### **REQUESTS TO RENT BOATS FOR REGATTAS**

Refer requests to the coaching committee and racing committee to coordinate. The visiting individual(s) will pay regular race registration fees and a rental fee of \$25 per seat.

### **GIFT CERTIFICATES**

The Team Manager may extend a gift certificate for one calendar year beyond the date printed on the certificate.

Approved March 27, 2019

