

Anchorage Rowing Association
Board Meeting Minutes
[3/19/25 @ 5:00PM AKST]
Location: [Zoom Meeting]

1. Call to Order

Meeting called to order at 5:00PM AKST by President Ed Hall

2. Roll Call

Present: Marietta "Ed" Hall, Kim Morris, Kate Gilling, Terry Carpenter, Quinn Surles, Carma Reed, Sofie Chisholm, Sandra Rudd

- Terry Carpenter left meeting at 5:36pm.

Guest: Robby Bear, Elisa Samuelson

3. Approval of Agenda

Motion made by Sandra and seconded by Kim

4. Coach Search

The Coach Selection Committee has selected the following in order and recommend their hiring:

- Addison Murphy (available after May 20 - August)
- Lilla Caton (available June 1 - August 23)

Potential Back-up Candidates

- Owen Brown (available June 3 - August 23)
- Bob Van Twyver (available May 12 - late September)

Motion made by Carma via email to move to authorize the ARA President, Marietta (Ed) to negotiate terms and execute contracts for hiring two coaches for the ARA 2025 season based on the recommendations provided by the ARA coach search committee, and in line with our approved FY2025 coaching budget.

- Seconded by Terry via email

Motion passed unanimously via email. **Coach Hiring Update:** Addison Murphy and Owen Brown have accepted positions.

- Next step: confirm flight details and accommodations.
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5. Adding Signers

Motion made via email to update check signers to the current officers: Ed, Carma, Kim and Kate.

- Motion: Carma Reed
- Seconded via email: Terry Carpenter

Motion passed via email unanimously.

6. Approval of January's Minutes

January minutes approved

- Motion: Terry Carpenter
- Second: Kim Norris

February meeting did not have a quorum; instead, relevant actions will be included in March minutes.

7. Team Manager and Coordinator Role

Discussion covered separating Team Manager duties into 2 separate positions:

- **Director of Rowing** (administrative role, not necessarily on-site)
- **Director of Operations** (hands-on, operational responsibilities)
- Discussion included general agreement concerning the division of responsibilities between two individuals.
- Discussion included gear inventory and transitioning to an on-demand system to eliminate storage issues.
- Two candidates identified:
 - **Marcel Riddle** – Former rower, has nonprofit management experience, interested in additional work
 - **Melissa ???** – Chugiak Track Coach, writer, social media savvy
- Board agrees that empowering these roles will allow the board to focus more on strategy rather than daily operations.

ACTION: Ed to formalize job descriptions, request resumes from above candidates before hiring.

8. Electric Launch Boat Update

Brought boat and electric motor to Boatworks of Alaska for repair and installation of electric motor

- Estimated additional cost: \$1,500.

Club will have both gas + electric launches in commission

Dock Storage & Charging: Proposal to pay \$50/month for electricity at the Van Daff dock for convenience.

9. Treasurer's Report

Financial Standing: Currently, \$15,000 in the bank before membership fees come in.

Major Expenses:

- Electric motor project: \$13,000 spent, additional \$1,500 expected.
- US Rowing dues paid.
- SignUpGenius subscription (\$270/year) will transition to a team payment.

Future Income: Expecting revenue from private rack fees, memberships, and junior camps.

Cox Box Updates: Four units sent to Nelson Kellerman for evaluation. A \$600 credit was applied. Decision pending on potential new purchases.

10. Administrative & Operational Updates

- Facebook & Instagram Access: Vanessa Norman may help regain control
- Private rack space is available to rent, limited to top/high slots.
 - ACTION: Carma to draft rental map document to Ed for review
 - Ed for review for accuracy before sharing more widely to larger club.
- Insurance Renewals: Four policies to renew:
 - Equipment Insurance
 - Workers' Compensation
 - General Liability Insurance
 - Directors & Officers Liability

ACTION: Kim to update and renewals

- Upcoming dates and deadlines
 - Junior Row Camp will be published this weekend in the Summer Camp Guide
 - Website updates to be made this week by Kate
 - Orange Theory workouts are a success
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11. Goals and Action Items

1. Ed to formalize job descriptions, request resumes from above candidates
 2. Ed to request Coach Bios
 3. Reclaim social media channels
 4. Carma to draft rental rack map to Ed for review, share with wider club
 5. Kate to update dates for upcoming programs on website
 6. Kim to update and renewal insurance policies
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12. Adjournment

Motion: To adjourn the meeting at 6:09pm

- Made by: Carma Reed
- Seconded by: Kate Gilling

Result: Approved unanimously.

Meeting adjourned at 6:09pm.